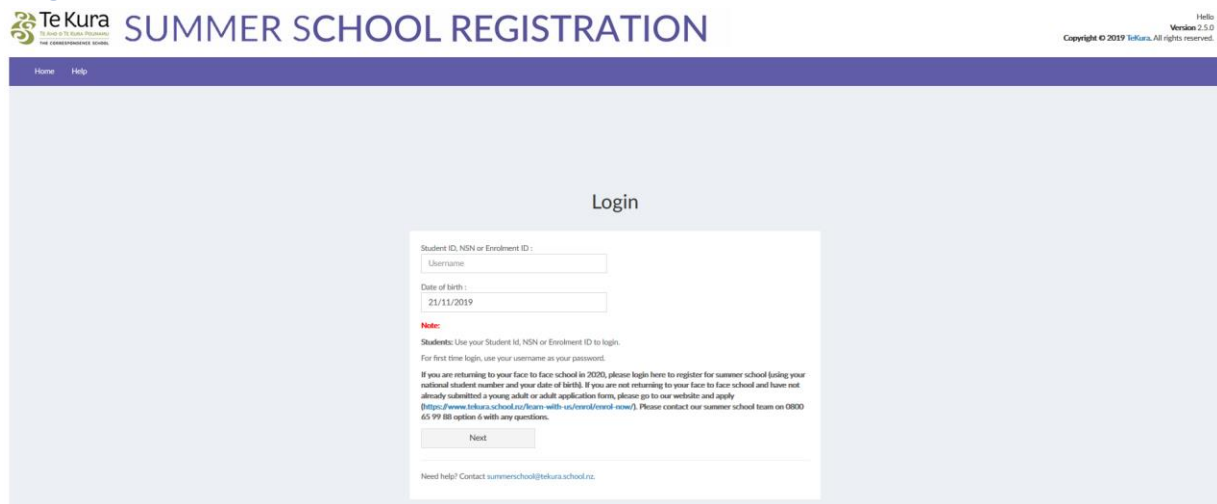


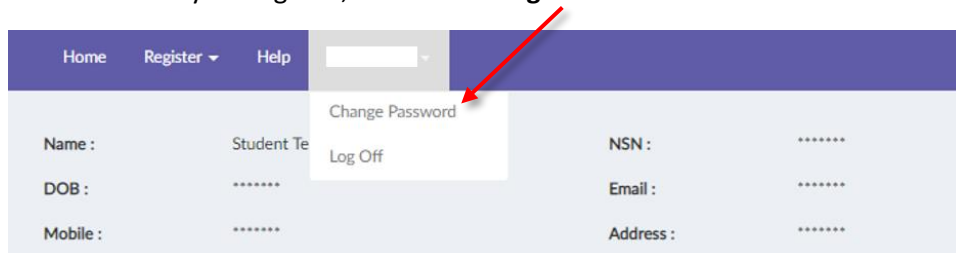
## Summer School Enrolment

If you are returning to your face to face school in 2020, please login to this website to register for summer school (using your national student number and your date of birth). If you are not returning to your face to face school and have not already submitted a young adult or adult application form, please go to our website and apply (<https://www.tekura.school.nz/learn-with-us/enrol/enrol-now/>). Please contact our summer school team on 0800 65 99 88 option 6 with any questions.

### Login



1. Your username will be your Te Kura Student ID, your NSN, or your Enrolment ID. It does not matter which one you use.
2. Enter your date of birth in the format DD/MM/YYYY
3. Click **Next**
4. You will then be asked for a password. If this is your first time logging into the Summer School Registration website, your password will be the same as your username. It does not matter if you used your Te Kura Student ID, NSN, or Enrolment ID for the username, but the password *must* match whichever username you used.
5. Click **Log in**
6. You will be directed to the question page. To change your password, hover over the drop-down that shows your login ID, and click **Change Password**



7. Enter your old password, followed by the new password you wish to create. Confirm the new password, and click **Change Password**

## Change Password

**Current Username**

**Old Password**

**New Password**

**Confirm Password**

Need help? Contact [summerschool@tekura.school.nz](mailto:summerschool@tekura.school.nz).

## Enrol

### 1. Fill out the questionnaire

Home Register Help

Name :	NSN :	ID :	Offering Type :
DOB :	Email :	Report :	A - Full Time
Mobile :	Address :		

Questions for Student

1. Overall goal for Summer School? (\*)
2. Please note that all work for Summer School is online. (\*)
3. Intentions for 2020? (\*)
4. Have you studied with a secondary school in 2019 (including Te Kura)? (\*)
5. Are you planning to attend a secondary school, in 2020? (\*)
6. Have you sat any externals in 2019, including portfolios? (\*)
7. Are you starting a new subject for Summer School? (\*)
8. What subjects do you need to complete your Summer School goal? (Select one, then once standards are added below, go back and select any additional subjects)
9. Please select your standards for Summer School. Note that each credit is around 10 hours of work
10. At your previous school did you attempt any of the standards you have selected for summer school? (\*)
11. Would you like to speak to someone about your subject and/or standard selection? (\*)
12. Where did you hear about Summer School? (\*)
13. Do you give permission for Te Aho o Te Kura Pounamu to share information about your Summer School results and enrolment with Universities and other Tertiary Providers if requested? (\*)
14. Please provide a contact mobile phone number (\*)
15. Please provide a personal email address (no school emails please) (\*)
16. If you intend to progress to tertiary studies, please let us know which provider(s) you may enrol with

Please confirm that you have checked that your subject and standard choices will enable you to meet your goal

### 2. To add subjects and standards, first select the subject, then select the standard, then click **Add Subject + Standard**, and the standard will populate below.

Questions for Student

- Overall goal for Summer School? (\*) NCEA L1
- Please note that all work for Summer School is online. (\*) Yes I have internet access and a device for study
- Intensions for 2020? (\*) Gaining L1 Literacy or Numeracy
- Have you studied with a secondary school in 2019 (including Te Kura)? (\*) No
- Are you planning to attend a secondary school, in 2020? (\*) Yes
- Have you sat any external exams in 2019, including portfolios? (\*) No
- Are you starting a new subject for Summer School? (\*) No
- What subjects do you need to complete your Summer School goal? (Select one, then once standards are added below, go back and select any additional subjects)
- Please select your standards for Summer School. Note that each credit is around 10 hours of work

**2. Select standard**

[Add Subject + Standard](#)

**3. Click Add Subject + Standard**

Standard(s) will show below once added

Subject	Standard	Standard Title	Credits	Add Standards
BS1000 - Business NCEA Level 1	22847	22847v4 - Demonstrate knowledge of innovation and entrepreneurship in business contexts - 2 Credits	2	<a href="#">Remove</a>

Please confirm that you have checked that your subject and standard choices will enable you to meet your goal

[Confirm & Submit](#)

**Note:** You may already see subjects and standards at the bottom of the screen before filling out the application. If you have applied to enrol through our website and already selected subjects for summer school, it will list the subjects and standards you've selected. If you were previously enrolled in Te Kura, you will see the subjects you chose for 2020. Please review these before adding new standards, or before submitting the application. To remove any standards that were pre-populated that you do not wish to take for Summer School, click **Remove** next to the standard.

Questions for Student

- Overall goal for Summer School? (\*) Topping up credits in case I don't achieve external
- Intensions for 2020? (\*) Continuing with Te Kura in 2019
- Have you studied with a secondary school in 2019 (including Te Kura)? (\*) Yes
- Do you intend to return to your 2020 school? (\*) Yes, continue with Te Kura
- Are you planning to attend a secondary school, in 2020? (\*) No
- Have you sat any external exams in 2019, including portfolios? (\*) Yes
- What subjects do you need to complete your Summer School goal? (Select one, then once standards are added below, go back and select any additional subjects)
- Are you starting a new subject for Summer School? (\*) No
- Please select your standards for Summer School. Note that each credit is around 10 hours of work (you must select subjects in question 7 first)

[Add Subject + Standard](#)

Subject	Standard	Standard Title	Credits	Add Standards
EC2000 - Economics NCEA Level 2	91227	91227v2 - Analyse how government policies and contemporary economic issues interact - 6 Credits	6	<a href="#">Remove</a>
EC2000 - Economics NCEA Level 2	91225	91225v2 - Analyse unemployment using economic concepts and models - 4 Credits	4	<a href="#">Remove</a>

Total Credits: 10

**3. Answer all questions and click Confirm & Submit**

4. If you were automatically enrolled, you will see a list of your enrolled summer school standards and subjects after submitting the application. You should receive an email confirming your enrolment.
5. If you were not automatically enrolled, you will see a message that instructs you to reach out to Enrolment Services. This is because there are some details in your application that need to be confirmed or checked before your enrolment is finalised.

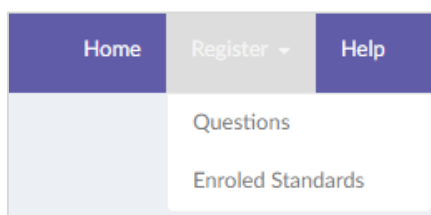
**Note:** If you see the below message upon logging in to the Summer School Registration website, you have already submitted a Summer School application and cannot re-submit a new one. If you need to make any changes to an application you have already submitted, contact the number provided.

**Application already submitted**

Your Summer School application has been submitted. If you need to make any changes, please contact the Summer School Team on **0800 65 99 88 option 6, summerschool@tekura.school.nz**, available **Monday – Friday, 8AM – 5PM**. You will receive a confirmation email once your enrolment has been finalised.

## Withdraw

If at anytime you wish to withdraw any subjects or standards from your Summer School enrolment, please contact the Summer School Team on **0800 6599 88 option 6**, or **summerschool@tekura.school.nz**. If you would like to review the standards that you are enrolled in, log back into the system and go to **Enrolled Standards** under the **Register** tab.



This will take you to a list of your enroled standards.

Enrolled Standards										
Enrolled Subjects										
Allocated Teacher	Subject	Course Code	Standard	Version	Description	Level	Credits	Recommended Prior Learning	Enrolled By	Enrolled On
	English	EN2000	91101	2	Produce a selection of crafted and controlled writing	2	6	NCEA Level 1 or equivalent in English.	Katie.Double	24/10/2018
	Mathematics	MX1000	26623	3	Use number to solve problems	1	4	Students should have studied mathematics at Curriculum Level 5 or equivalent.	Katie.Double	24/10/2018